



# San Antonio Uniformed Services Health Education Consortium San Antonio, Texas

## Continuation of GME SAUSHEC Disaster Policy

I. **Purpose.** The ACGME requires that SAUSHEC, as a Sponsoring Institution, have a written plan to address administrative support for GME programs and residents in the event of a disaster or interruption in patient care. A disaster is an event or set of events causing significant alteration to the residency experience for one or more residency programs.

II. **Policy.** If, because of a disaster, an adequate educational experience cannot be provided for each resident/fellow, SAUSHEC will:

A. Arrange temporary transfers to other programs/institutions until such time as the residency/ fellowship program can provide an adequate educational experience for each of its residents/fellows.

B. Cooperate in and facilitate permanent transfers to other programs/institutions. Programs and institutions will make the "keep or transfer" decision expeditiously so as to maximize the likelihood that each resident will timely complete the resident year.

C. Inform each transferred resident of the minimum duration of his/her temporary transfer, and continue to keep each resident informed of the minimum duration. If and when a program decides that a temporary transfer will continue to and/or through the end of a residency year, it must so inform each such transferred resident.

The Dean of SAUSHEC, as the Designated Institutional Official (DIO), will contact the ACGME Institutional Review Committee Executive Director in writing with information and/or requests for information. Similarly, program directors will contact the appropriate Review Committee Executive Director with information and/or requests for information.

Concurrently, the Dean will contact the Offices of the Surgeons General and the service specific Physician Education leadership for further guidance.

Residents should contact the appropriate Review Committee Executive Director with information and/or requests for information. Within ten days after the declaration of a disaster, the Dean will contact ACGME to discuss due dates that ACGME will establish for the programs:

- To submit program reconfigurations to ACGME
- To inform each program's residents of resident transfer decisions

The due dates for submission shall be no later than 30 days after the disaster unless other due dates are approved by ACGME.